

Dear Parent/ Carers,

Y12 Parents Evening

I would like to invite you to attend Parents Evening on Thursday 25th January 2024 between 4.30pm – 7.00pm. Parents Evening provides a fantastic opportunity to speak to subject teachers about your child's attainment, effort and progression so far. All meetings will be face-to-face at Heron Hall Academy.

We will be using Arbor, as the booking system. This system allows you to choose your own appointment times and receive confirmation emails.

Appointments can be made online from Thursday 11th January and will close on Wednesday 24th January at 11:59pm. As always there will be one appointment slot given per child for each subject teacher which will last no longer than 10 minutes. It is important that we stick to this allocated time so the meetings do not overrun; if you wish to discuss any issues further, please arrange a convenient time with your child's subject teacher to do so.

Please visit <https://heron-hall-academy.uk.arbor.sc/?/home-ui/in08dex> as soon as possible to ensure you can login and are ready for the booking open date. This is where you will be able to book your appointment from the date stated above.

Your login will be validated against the following information that we hold:

- Parent/Carer's Email Address
- Child's DOB

Take particular care when entering your details, especially with the date of birth and email address. If the login cannot be validated because any of these details are incorrect, please let the office know so that we can amend your records as soon as possible.

Attending this event is important to us and your child's future achievement

At this event you will have the opportunity to:

- Collect a copy of your child's report which will include their recent mock examination grades
- Meet with your child's subject teachers for confidential discussions about their attainment, effort and progress
- Discuss future career plans and next steps, either university, apprenticeships, or employment.
- Update your personal details – a Data Collection Sheet will be available for you to inform us if any of the personal information we hold for you has changed.

Your attendance to Parent's Evening is vital whilst your child is in the sixth form and it is important to ensure that we keep strong home school links. I look forward to welcoming you here on 25th January 2024.

Yours sincerely,

Mr A. Barzey
Headteacher