

30/04/2024

Dear Parent/Guardian,

We hope this letter finds you well. As part of our ongoing commitment to fostering parental involvement and community engagement, we would like to invite you to our Annual General Meeting (AGM) of the Parent-Teacher Association (PTA) on Friday 10th May 2024 at 09:30am at Heron Hall Academy.

At this meeting, parents will have the opportunity to elect key positions within the PTA, including the roles of Chair and Treasurer. These positions play crucial roles in guiding the direction of the PTA and ensuring its effectiveness in supporting the school community.

The election for these positions will take place during our upcoming coffee morning on Friday 10th May. We encourage all parents to attend this event, not only for the chance to participate in the election process but also to engage in informative and enriching discussions.

We would like to take this opportunity to express our sincere gratitude to the current leaders of the PTA for their dedication and hard work throughout their tenure. Their contributions have greatly enriched our school community, and we are thankful for their service.

Participating in the AGM and PTA elections is a wonderful way to have your voice heard and to contribute to the continuous improvement of our school as a collective family. Your involvement and support are invaluable to us, and we look forward to welcoming you at the AGM.

If you have any questions or require further information, please do not hesitate to contact us.

Thank you for your ongoing support.

Warm regards,

Yours sincerely

Madam Davis - Walter
Assistant Headteacher

CALLING ALL PARENTS & FAMILY MEMBERS OF HHA

What is a Parent Teacher Association (PTA)?

Most schools have a PTA which is an organisation of parents and staff. Its role is to encourage closer links between home and school. PTA's are best known for fundraising. Fundraising events provide an opportunity for parents, staff and pupils to get together.

At Heron Hall Academy we are always looking for family members to be involved with the PTA through volunteering at events or providing expertise in a range of skills that can help to raise funds to support the school and its children.

We are currently looking to fill the positions of

Chairperson- This position will include:

- Chair PTA meetings 1-2 a term and attend informal meetings regarding events.
- To lead on ensuring that all PTA events are carried out and work load distribution between members.
- To ensure that PTA business is conducted in an open and transparent way

Secretary - This position will include:

- Arranging PTA meeting (2 termly) Liaising with Madam Davis-Walters/Madam Graham and the PTA Chair
- Minute taking at all PTA meetings
- Typing and distributing minutes
- All administration work linked with promoting and communication internally and externally on behalf of the PTA

Class Representatives – This position will include:

- Promoting the work of the PTA with other parents in your representative year group.
- Attending PTA events and functions.
- Attending PTA meetings throughout the year (1-2 meetings a term)

If you are interested in fulfilling one of these positions, please attend the AGM meeting and social at the school hall on **Friday 10th May 2024. A vote will take place at the meeting on Friday.**

If you would like any further information, please email: heron@northstartrust.org.uk