

May 3rd 2024

Dear Parent/Carer,

I hope this letter finds you well. As we approach the end of the academic year, I would like to inform you about your child's upcoming **end of year examinations**.

The examinations present a valuable opportunity for students to demonstrate the culmination of their efforts and dedication throughout Year 10. It's a chance for them to showcase the knowledge, skills, and understanding they have acquired across various subjects. By tackling these exams, students not only gain insight into their current academic progress but also identify areas where further improvement and focus are needed. These assessments play a crucial role in preparing your child for the upcoming GCSE exams in Year 11 and are a significant indicator of their progress and readiness for the challenges ahead.

We will report to you at the end of the academic year on their current grades and predictions.

Below, I have outlined some key details and expectations regarding the examinations:

Exam Dates and Timetables:

The mock exams will take place from **Thursday 20th June to Friday 5th July**. Each student will be provided with their own individual copy of the exam timetable. It's imperative that they keep this document safe for reference throughout the examination period. This timetable will serve as a crucial guide, ensuring that students are aware of the specific dates, times, and locations of their examinations, enabling them to prepare effectively and manage their time efficiently. **Your child may also be undertaking some in-class assessments, depending on the curriculum coverage of each of their subjects.**

Exam expectations:

Morning examinations will commence promptly at **9am**. Students should arrive at school no later than **8:30am** to ensure a smooth and timely start. Similarly, afternoon examinations will begin at **1pm**, and punctuality is of utmost importance.

Revision

Teachers will provide structured guidance on effective revision techniques. A variety of revision resources will be available on platforms such as Google Classroom and GCSEpod, as well as other subject-specific online websites currently utilised within

subject areas. These resources encompass a range of materials tailored to enhance understanding and reinforce key concepts across all subjects.

Exam Day Protocol:

- Students must remove all jackets and outdoor clothing before entering the examination hall.
- **Full school uniform** is mandatory.
- **Silence** must be maintained upon entering the examination hall.
- Bags and coats should be stored at the back of the examination hall.
- Students should ensure they have necessary stationery: **black pens, HB pencil, eraser, ruler, sharpener, calculator (without a lid), and maths equipment.**
- Water in a clear, unlabelled bottle is permitted.

As we embark on the end of year examination period, your ongoing support will be greatly appreciated. Your encouragement and guidance are vital as they navigate through this important phase of their academic journey.

If you have any questions, concerns, or require further assistance, please do not hesitate to contact the school office. We are here to support you and your child every step of the way.

Yours truly,
Anna Marangi
Head of Year